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Volunteer Lethbridge Training Bulletin

September 2011 – part two

Sept. 22 and 29: Making Your Work as a Board Easier

Volunteer Lethbridge: 6:15 p.m. – 8:30 p.m. consecutive Thursdays

In this four-part workshop, we'll take you through the crucial steps necessary to find and maintain an effective board. Covering board recruitment, key roles within a board, strategic planning and policy-making, this informative workshop will provide you with all the necessary tools. There is no cost to member organizations; \$10 for others. For more information, call Volunteer Lethbridge at 403-320-2044.

Sept. 27: Volunteer Management Best Practices In Your Community (part three – Volunteer Retention)

Volunteer Lethbridge: 11:30 a.m. – 1:30 p.m.

In the final session, you will be exploring what works to retain volunteers, recognizing that volunteer retention is sustained through relationship and trust-building. There is no cost to member organizations; \$10 for others. For more information, call Volunteer Lethbridge at 403-320-2044.

Sept. 27: “Behind The Mask” – Postpartum Depression Workshop Family Centre Society of Southern Alberta: 6 p.m. – 9 p.m.

This workshop offers women and couples advice on battling postpartum depression. You'll receive the tools needed to change your course of action as well as the tools needed to accept and forgive. Pre-registration is required. [Find out more.](#)

Sept. 28: Principles of Non-profit Branding Webinar: 11 a.m.

Join presenter Jocelyne Daw, author of *Breakthrough Nonprofit Branding: Seven Principles to Power Extraordinary Results* to learn how to use your brand to build and strengthen mutually beneficial business-community alliances. [Find out more or register!](#)

Sept. 29: Strengths Strategy Discovery

Lethbridge Lodge Hotel & Conference Centre: 8:30 a.m. – 4:30 p.m.

This workshop, for managers and frontline staff will increase your productivity, confidence and leadership in the workplace. You'll complete a Strengths Effectiveness and Engagement Audit, become adept at laser coaching and more. [Register now!](#)

Sept. 26, 2011 – Feb. 27, 2012: Improving Non-Profit Governance Online course, Dalhousie University

Voluntary and non-profit associations play an essential role in democracies in representing group interests, furthering active citizenship and providing services essential to healthy communities. This program will help executive directors deepen their understanding of non-profit governance and use a variety of tools in working with their boards to improve the leadership of their organizations. This program is designed for executive directors, although it may also be of value to board members and others that work with volunteer boards. [Find out more.](#)

Oct. 3 and 4: Alberta Elder Abuse conference Radisson Hotel South - Edmonton

The first Alberta Elder Abuse Awareness conference will increase your knowledge and understanding of elder abuse and provide you with the tools and skills needed

[YPM accounting session](#)

[Plain language AGLC](#)

to build a co-ordinated community response to this issue. [There is still time to register.](#)

Oct. 5: Real Time Planning for Non-Profit Organizations
Volunteer Lethbridge: 1 p.m. – 2:30 p.m.

This session focuses on planning practices and strategies needed by organizations who adopt an enterprise orientation with the possibility of generating an operating surplus. We will examine real-time planning elements including the businesses you are in, identifying the critical elements for success, what you want your enterprise to achieve, the strategies you will need to accomplish your goals and more. There is no cost to member organizations; \$10 for others. For more information, call Volunteer Lethbridge at 403-320-2044.

Oct. 5 – Dec. 7: “Strengthening Families Together” Workshop
Schizophrenia Society of Alberta – Lethbridge: 6:30 p.m. – 8:30 p.m.

This 10-session workshop for families and friends of those living with schizophrenia provides information on the illness, skill-building and support. Participants will learn about early intervention and recovery, treatments and more. [Register now.](#)

Oct. 11: Introduction to Charter of Rights in Canada
Volunteer Lethbridge: 11:30 a.m. – 12:30 p.m.

Do you ever wonder what your rights are under the *Canadian Charter of Rights and Freedoms*? This presentation provides an overview of *Charter* rights. It discusses what the *Charter* is and explains the rights through examples. The session also examines one specific *Charter* right (section 8- search and seizure) in greater detail to show how such rights are enforced. There is no cost to member organizations; \$10 for others. For more information, call Volunteer Lethbridge at 403-320-2044.

Oct. 12: “Human Rights in the Workplace” Workshop
Lethbridge Centre: 9 a.m. – 4:30 p.m.

This workshop from the Alberta Human Rights Commission will provide an overview of Alberta's human rights legislation, in addition to covering three main topics: "Respectful and Inclusive Workplaces," "Preventing Harassment in the Workplace" and "Duty to Accommodate." [Find out more or register.](#)

Oct. 12: The Non-Techie’s Guide to App Development for Business
Teconnect – An Alberta Centre For New Commerce: noon – 1:30 p.m.

Join Michael Sikorsky, innovative App developer and entrepreneur for an entertaining overview of what is involved in developing an app for your business and how much you can expect it to cost. [Find out more.](#)

Oct. 13 and 14: PIPA Conference 2011
Coast Coal Harbour Hotel, Vancouver B.C.

The sixth annual conference helps Alberta and B.C. organizations with privacy compliance through case studies, plenary lectures and expert-led sessions. Click [here](#) for the agenda.

Oct. 17 and 18: Sexualized Violence in Marginalized Communities
Chateau Louis Hotel & Conference Centre, Edmonton

Three keynote speakers and numerous concurrent sessions will provide a learning and networking opportunity for anyone who works for and with marginalized communities affected by sexual violence. This may include social workers, mental health professionals, law enforcement, health care professionals, educators, support workers, advocates and students. [Find out more.](#)

**Oct. 25: Feasibility Studies for Non-Profit Organizations
Volunteer Lethbridge: 10 a.m. – 11:30 a.m.**

This session will provide discussion, forms and checklists enabling you to determine vital facts about your proposed project while assisting you in analyzing its feasibility. This session will address the core elements of a feasibility study including capital costs and revenues, operational costs revenues and management plan. There is no cost to member organizations; \$10 for others. For more information, call Volunteer Lethbridge at 403-320-2044.

**Oct. 26: Non-Profit Organization Accounting and Auditing Update
Young Parkyn McNab LLP: 9 a.m. – 3 p.m.**

This free seminar is for accountants and administrative personnel. You will be provided with all the latest tools and techniques necessary for accounting and auditing. Organizations must RSVP by Oct. 17. [Find out more.](#)

**Oct. 27: Introduction to Plain Language
Volunteer Lethbridge: 10:30 a.m. – noon**

During this workshop you will learn the basics of plain language - audience, purpose and key messages. You will also spend some time practicing plain language editing. Bring a poster, brochure, website page or other short document to practice on. There is no cost to member organizations; \$10 for others. For more information, call Volunteer Lethbridge at 403-320-2044.

**Alberta Gaming and Liquor Commission (AGLC)
Gaming Information For Charitable Groups (GAIN)**

In November 2003, the GAIN program was launched to help volunteers gain a better understanding of the responsibilities and requirements of a gaming license; free sessions are available year-round throughout the province. Sessions in Lethbridge include:

**Oct. 19: Casino Session - 10 a.m. to 11:30 a.m.
Holiday Inn (formerly the Ramada)**

This session covers detailed information about the forms required by the AGLC approximately 60 days prior to a group's scheduled casino event. These include:

- Casino Licence application
- Casino Bank Account declaration
- Volunteer Worker application forms

**Oct. 19: Use Of Proceeds – 1:30p.m. to 3:30 p.m.
Holiday Inn (formerly the Ramada)**

This session provides key information about:

- procedures for obtaining approval to use gaming proceeds
- how gaming proceeds can be spent
- time limits for spending proceeds

**Nov. 29: Combined Session – 12:30p.m. to 4:30 p.m.
Holiday Inn (formerly the Ramada)**

Session information provides an overview of charitable gaming events and details on the following:

- legislation, regulation, and policies
- eligibility for gaming licensing
- licensing application process and more!

[Pre-registration is required. Find out more or register now.](#)